

December 2, 2025

## REGULAR MEETING

A Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, December 2, 2025, at 7:00 P.M. in the Hempfield Township Municipal Building.

Chairman Gary Hittle, Vice-Chair Dave Geisel and Supervisor Todd Hittle were present. Also in attendance was Supervisor-Elect Jon Ross and R.A.Scott of 19 Blahut Road.

Chairman Gary Hittle called the meeting to order.

Chairman Hittle opened the Public Comment portion of the meeting. There were no comments.

Chairman Hittle entertained a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of November 5, 2025. Supervisor Geisel made the motion to approve and it was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

Chairman Hittle said the Supervisors have reviewed the annual budget for 2026 and noted that it is the same preliminary budget as presented at the November 5<sup>th</sup> Meeting. Chairman Hittle asked the secretary to read Resolution R18-2025 setting forth the official Annual Budget for 2026. Following the reading, Supervisor Geisel made a motion to adopt Resolution No. R18-2025 without change and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that the Township Business office will be closed over the Christmas and New Year's holidays on Wednesday, December 24<sup>th</sup> and Thursday, December 25<sup>th</sup> as well as Thursday, January 1<sup>st</sup>, 2026.

The next order of business is to officially levy the tax rate for 2026, said Chairman Hittle, and a Resolution has been prepared fixing this tax rate. Secretary Hittle read in full Resolution No. R19 -2025 fixing the tax rate for the year 2026 at 9.17 mills. After the reading, Chairman Hittle asked if there were any questions or comments. There was no response. Supervisor Geisel made a motion to adopt Resolution No. R19-2025 without change. The motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that official authorization should be given to the Secretary to complete Form MS-965 and Form MS-965S, which are the Actual Use Report of State Funds for 2025 and the Municipal Planned Use Report for 2026. These forms are to be submitted to the Pennsylvania Department of Transportation, making any necessary adjustments after receiving the year-end interest earnings report. Supervisor Geisel made a motion authorizing the Secretary to complete Forms MS-965 and MS-965S making any Necessary adjustments. This motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

The next order of business is to approve the activities for December for the Hempfield Township Volunteer Fire Department. The activities are as follows: 12/1-Sugar Grove Township Meeting; 12/2- Hempfield Township Meeting; 12/3- Bylaws Meeting; 12/4- Weekly Training; 12/6- Christmas Parade; 12/8- Station and Line Officers Meeting; 12/9- EMT Interview; 12/11- EMT Interview and weekly training; 12/13- HVFD Christmas Party; 12/15- Bingo Fundraiser; 12/17- Bylaws Meeting; 12/18- Weekly Training and Driver Trainer throughout the month. Supervisor Geisel made a motion to approve the activities as presented and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of November. The police report for the month of November was first presented. The men worked 664 man-hours and traveled 4,820 miles. They issued 2 traffic citations. There were 6 accidents with 2 injuries. There were 43 criminal-related incidents, 316 service incidents, 28 police information, and 34 additional traffic related incidents. Property stolen was in the amount of \$162.31 and the same was recovered. No reports of property damaged.

The maintenance report was then reviewed. Cleaned ditches along Township Roads; Swept Roads clean of leaves and stones; Put up snow stakes along Township Roads; Worked on the Cul-De-Sac Island on Holiday Lane South to drain water off the inside of the road; Put up new signage on Webster Drive; Installed snow plows and salt hoppers on snow plow trucks; Designing new storage rack for John Deere Skid Steer Attachments; Washed HTPD vehicles multiple times; Mulched leaves at Hempfield Park; Mulched leaves and cut grass at Bigler Cemetery; Removed debris from Township Roads; Cleaned off catch-basins along Township Roads; Removed leaves from ditches along Township Roads; Worked on skids steer broom; Put Ditcher on Tractor; Cleaned Augers/Spreaders for Winter Maintenance; Picked up used International Street Sweeper purchased from City of Hermitage and swept Township Roads to remove debris and leaves.

No zoning permits were issued in November.

Last report for review was the Hempfield Volunteer Fire Department incidents. There were 28 total incidents with the following: Odor-Natural Gas-3; Assist EMS-7; Structure Fire-1; MVA-7; Auto Alarm-4; Fire Vehicle-1; Co Alarm-1; Mutual Aid-4.

Chairman Hittle said he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn and it was seconded by Supervisor Geisel. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

**GENERAL FUND:**

Aqua Filter Fresh.....	\$ 50.30
Brownies Oil Co.....	\$ 1,050.72
David A Geisel.....	\$ 61.20
Wallace & Dibble.....	\$ 500.00
National Fuel.....	\$ 430.87
Gary E. Hittle.....	\$ 61.20
Phil Godfrey Motors.....	\$ 18.59
Greenville Water Co.....	\$ 86.78
Kelly Hittle.....	\$ 160.00
Mary Lentz.....	\$ 120.00
Matt Eddy.....	\$ 139.95
John Prosek.....	\$ 240.00
Richard G. Stanley.....	\$ 300.00
Shred-It.....	\$ 132.21
Roger R. Shaffer, Jr.....	\$ 750.00
Teamsters#261 & Employers Welfare Fund.....	\$ 10,052.21
VBA.....	\$ 199.92
Wal-Mart.....	\$ 7.26
Walters Office Products.....	\$ 131.00
William P. Eddy.....	\$ 149.95
Ford Pro.....	\$ 80.00
Witmer Public Safety.....	\$ 248.63
Busy Beaver.....	\$ 93.05

**STATE FUND:**

Penn Power.....	\$ 2,631.95
PA Municipal.....	\$ 182.20

HEMPFIELD TOWNSHIP  
MERCER COUNTY, PENNSYLVANIA

**RESOLUTION NO. R18-2025**

A **RESOLUTION** of the Township of Hempfield in the County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2026.

**BE IT RESOLVED AND ENACTED**, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2026, the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2026 for the specific purposes set forth on the following pages.

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

Adopted this 2<sup>nd</sup> day of December, A.D. (year) 2025.

HEMPFIELD TOWNSHIP  
MERCER COUNTY, PENNSYLVANIA

*TOWNSHIP OF THE SECOND CLASS*  
***TAX LEVY RESOLUTION***  
**RESOLUTION NO. R19-2025**

**A RESOLUTION OF THE** Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania, fixing the tax rate for the year 2026.

**BE IT RESOLVED AND ENACTED**, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and Occupations within the Township subject to taxation for the fiscal year 2026 as follows:

Tax rate for general purposes, the sum of ..... .00917 mills  
on each dollar of assessed valuation, or the sum of ..... .0917 cents  
on each one hundred dollars of assessed valuation.

That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Adopted the 2<sup>nd</sup> day of December, A.D. 2025.