

December 3, 2024

REGULAR MEETING

A Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, December 3, 2024, at 7:00 P.M. in the Hempfield Township Municipal Building.

Chairman Gary Hittle, Vice-Chair Dave Geisel and Supervisor Todd Hittle were present. Also in attendance was Zoning/Code Officer Richard Stanley of 8 Fox Creek Drive and Caleb Stright of the Record-Argus Newspaper.

Chairman Gary Hittle called the meeting to order.

Chairman Hittle opened the Public Comment portion of the meeting. There were no comments.

Chairman Hittle entertained a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of November 6, 2024. Supervisor Geisel made the motion to approve and it was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

Chairman Hittle said Resolution R13-2024 has been prepared to request grant funding through the Commonwealth of PA Financing Authority's Statewide Local Share Assessment Grant for the purchase of a new Street Sweeper. Chairman Hittle asked the secretary to read Resolution R13-2024 in full. Supervisor Geisel made a motion to approve Resolution R13-2024 as presented and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said the Supervisors have reviewed the annual budget for 2025 and noted that it is the same preliminary budget as presented at the November 6th Meeting. Chairman Hittle asked the secretary to read Resolution R14-2024 setting forth the official Annual Budget for 2025. Following the reading, Supervisor Geisel made a motion to adopt Resolution No. R14-2024 without change and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that the Township Business office will be closed over the Christmas and New Year's holidays on Tuesday, December 24th and Wednesday, December 25th as well as Wednesday, January 1st, 2025.

The next order of business is to officially levy the tax rate for 2025, said Chairman Hittle, and a Resolution has been prepared fixing this tax rate. Secretary Hittle read in full Resolution No. R15 -2024 fixing the tax rate for the year 2025 at 9.17 mills. After the reading, Chairman Hittle asked if there were any questions or comments. There was no response. Supervisor Geisel made a motion to adopt Resolution No. R15-2024 without change. The motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that official authorization should be given to the Secretary to complete Form MS-965 and Form MS-965S, which are the Actual Use Report of State Funds for 2024 and the Municipal Planned Use Report for 2025. These forms are to be submitted to the Pennsylvania Department of Transportation, making any necessary adjustments after receiving the year-end interest earnings report. Supervisor Geisel made a motion authorizing the Secretary to complete Forms MS-965 and MS-965S making any Necessary adjustments. This motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

The next order of business is to approve the activities for December for the Hempfield Township Volunteer Fire Department. The activities are as follows: Department Planning Session on December 3rd; CPR Training on December 5th; Christmas Parade on December 7th; Line Officers Meeting on December 8th; Directors/Membership Meeting on December 9th; Mutual Aid Training at Station 45 on December 10th; Probationary Training on December 12th; Training on December 14th and 15th; Mutual Aid Training at Station 45 on December 17th; Company Training on December 19th and Training on December 21st and 22nd. Supervisor Geisel made a motion to approve the activities as presented and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of November. The police report for the month of November was first presented. The men worked 625 man-hours and traveled 4,619 miles. They issued 2 traffic citations. There were 4 accidents with no injuries. There were 51 criminal-related incidents, 320 service incidents, 26 police information, and 46 additional traffic related incidents. Property stolen was in the amount of \$88.86 and no reports of property damaged.

The maintenance report was then reviewed. Cleaned ditches along Township Roads; Swept Roads clean of leaves and stones; Put up snow stakes along Township Roads; Worked on 99 International for winter maintenance; Worked on HTPD Units #3 and #4; Washed HTPD vehicles; Mulched leaves at Hempfield Park; Stored Charcoal Grills at Hempfield Park for the winter; Removed toys from Park Playground for winter storage; Mowed locals and Bigler Cemetery; Removed tree tops from Salem Road; Removed leaves from ditches on St. Glory Road; Removed leaves from culvert pipe inlets and outlets along St. Glory Road; Marked PA One Calls; Inspected sewer lateral install on 7th Avenue; Cleaned insides of HTPD vehicles and rotated tires; Repaired brake on Toro Zero Turn Mower; Patched potholes on Township Roads; Sealed deck on pull trailer; Setting up plow trucks for winter maintenance; Picked up 2 Pole Vehicle Lift in Imperial, PA; Ditch maintenance with Tiger Ditcher Head; Put salt hopper in Chevy Pick Up; Removed leaf box from GMC Dump Truck; Moved gun safe to HTPD.

No zoning permits were issued in November.

Last report for review was the Hempfield Volunteer Fire Department incidents. There were 16 total incidents with 1 EMS and 15 Fire reported. Mutual aid was given 4 times and received 2 times.

Chairman Hittle said he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn and it was seconded by Supervisor Geisel. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

Busy Beaver.....	\$ 21.84
Brownies Oil Co.....	\$ 1,201.77
BSFCU.....	\$ 48.20
Companion Life.....	\$ 350.45
David A Geisel.....	\$ 61.20
Wallace & Dibble.....	\$ 500.00
Penn Power Co.....	\$ 194.58
National Fuel.....	\$ 164.64
Gary E. Hittle.....	\$ 61.20
Greenville Water Co.....	\$ 225.78
Hittle Auto Supply.....	\$ 110.42
Kelly Hittle.....	\$ 160.00
Mercer Co. General Fund.....	\$ 86.00
Mary Lentz.....	\$ 120.00
Matt Eddy.....	\$ 159.95
Richard G. Stanley.....	\$ 300.00
Roger R. Shaffer, Jr.....	\$ 750.00
Sprague Operating.....	\$ 115.49
Teamsters#261 & Employers Welfare Fund.....	\$ 10,352.06
Tri-County Industries.....	\$ 186.60
Steve Vosler.....	\$ 450.00
Verizon Wireless.....	\$ 219.50
Wal-Mart.....	\$ 146.58
Greenville Record-Argus.....	\$ 39.50

STATE FUND:

Penn Power..... \$ 2,270.52

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R13-2024

Be it RESOLVED, that THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS OF MERCER COUNTY, PA hereby request a Statewide Local Share Assessment grant of \$340,000.00 from the Commonwealth Financing Authority to be used for the purchase of a new Stewart Amos S4XL Mechanical Street Sweeper.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Gary E. Hittle, Chairman of the Board of Supervisors and Todd P. Hittle, Township Secretary/Treasurer/Supervisor as the officials to execute all documents and agreements between the Hempfield Township Board of Supervisors of Mercer County, PA and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Todd P. Hittle, duly qualified Secretary of the Township of Hempfield, Mercer County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors of Hempfield Township, Mercer Co., PA at a regular meeting held December 3rd, 2024 and said Resolution has been recorded in the Minutes of the Hempfield Township Board of Supervisors and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Hempfield Township Board of Supervisors, Mercer County, PA this 3rd Day of December, 2024.

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R14-2024

A **RESOLUTION** of the Township of Hempfield in the County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2025.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2025, the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2025 for the specific purposes set forth on the following pages. (Available for review at the Township Municipal Building).

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

Adopted this 3rd day of December, A.D. (year) 2024.

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

TOWNSHIP OF THE SECOND CLASS
TAX LEVY RESOLUTION
RESOLUTION NO. R15-2024

A **RESOLUTION OF THE** Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania, fixing the tax rate for the year 2025.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of

Mercer, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and Occupations

within the Township subject to taxation for the fiscal year 2025 as follows:

Tax rate for general purposes, the sum of00917 mills
on each dollar of assessed valuation, or the sum of0917 cents
on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>.00917 Mills</u>	<u>.0917 Cents</u>
TOTAL	<u>.00917 Mills</u>	<u>.0917 Cents</u>

That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Adopted the 3rd day of December, A.D. 2024.