

November 6, 2024

### REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 6, 2024, at 7:00 P.M. in the Township Municipal Building. All of the Supervisors were present. Also in attendance was Richard Stanley of 8 Fox Creek Drive.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 1, 2024. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R11-2024 has been prepared for the transfer of funds in the General Fund Budget for 2024. Chairman Hittle instructed the Secretary to read Resolution R11-2024, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R11-2024 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution R12-2024 has been prepared for the transfer of funds in the State Fund Budget for 2024. Chairman Hittle instructed the Secretary to read Resolution R12-2024 and he did so. A motion was made by Supervisor Geisel to approve Resolution R12-2024 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle presented the tentative annual budget for 2025 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2025 totaling \$2,281,371.00 including estimated cash and securities on hand on January 1, 2025 totaling \$783,242.00 (excluding \$375,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,498,129.00. The General Fund revenue estimated included total estimated tax revenues of \$1,065,402.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Estimated General Fund expenditures for 2025 totaled \$2,281,371.00. The estimated General Fund appropriations included \$252,763.00 for Administration; \$46,121.00 for Municipal Buildings, making a total estimated appropriation of \$298,884.00 for General Government. Police Protection costs were estimated at \$1,154,629.00; Fire Protection services were estimated at \$89,411.00; Protective Inspection costs were estimated at \$45,500.00; Planning and Zoning costs were estimated at \$14,800.00; and Emergency Management costs were estimated at \$1,500.00 for a total of \$1,305,840.00 for Protection to Persons and Property.

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The combined appropriations for Health and Sanitation purposes totaled \$21,975.00. Estimated appropriations for Highway purposes from the General Fund totaled \$451,830.00. Other estimated General Fund expenditures included a total of \$3,825.00 under Other Expenditures for Cemeteries and Flood Control; \$62,517.00 under Culture and Recreation for the Township Municipal Park and Libraries; \$10,000.00 under Miscellaneous; \$6,500.00 for Other Financing Uses; and \$120,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 28<sup>th</sup> and 29<sup>th</sup> for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 7 –Northwest REC Hot Trailer Training; November 10- Line Officers Meeting; November 11- Directors/Membership Meeting; November 12 – Joint Training with Station 45; November 14 – Training; November 17- Introduction to Fire Service Training; November 19- Introduction to Fire Service Training; November 19- Joint Training with Station 45; 21-Introduction to Fire Service Training; November 21- Probationary Training. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 770-man hours and traveled 4,647 miles. They issued 14 traffic citation. There were 8 accidents with 6 injuries. There were 57 criminal-related incidents, 342 service incidents and 28 police information. There was \$982.18 of property stolen with \$678.20 recovered and no property damage reported.

There was a total of 26 incidents during the month for the Volunteer Fire Department, 21 fire and 5 EMS. Aid was given once.

Zoning Permits issued during the month of October were issued to David Webber of 85 Donation Road for a fence at an estimated market value of \$5,700; Susan Ramsey of 310 Quartermile Road for a fence at an estimated market value of \$4,900 and Dan and Dana Sapala of 311 Quartermile Road for a garage at an estimated market value of \$75,000.

Maintenance Report for the month of October: Rotate tires and cleaned GMC Dump Truck; Repaired carburetor on Ex-Mark mower; Removed old tar from Tar Buggy; Washed HTPD vehicles; Washed and inspected 99 International Dump Truck; Cleaned Park for closing; Mowing and mulching leaves at Park; Patched parking lot at Township Building using Tar Buggy and #8 stone; Inspected sewer tap and completed drawing for new Dollar General at 365 Mercer Road; Took GMC Dump for inspection; Worked on Chevy Pick Up; Worked on HTPD Unit#1; Maintenance on John Deere Backhoe/loader for Winter Maintenance work; Swept Township Parking Lot; Pressure washed Township Building; Removed downed trees from township roads; Put up new street sign for Sheakley Avenue; Put up new street sign for Stoney Brook Blvd; Replaced drain pipe off Quartermile Road; Cleaned windows at Township Building; Installed new Air Compressor at Township Building; Painted turn arrows on Williamson Road; Working with Romar Homes to inspect sewer lateral connection for new home at 12 7<sup>th</sup> Avenue; Worked on HTPD Unit#3; Cleaned paint gun and stored for winter; Building/fabricating lift tool for John Deere Skid Steer.

Chairman Hittle opened the miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

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Todd P. Hittle, Township Secretary

November 6, 2024(continued)

HEMPFIELD TOWNSHIP  
MERCER COUNTY, PENNSYLVANIA

**RESOLUTION NO. R11-2024**

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various General Fund accounts in the Annual Budget for 2024 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that General Fund accounts in the 2024 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2024, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet the additional appropriations needed in other accounts without increasing the total General Fund expenditures budgeted for 2024,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following General Fund expenditure transfers be made in the Budget for 2024:

1. That the sum of \$200.00 be transferred from Account No. 405.150 to Account No. 405.311.
2. That the sum of \$2500.00 be transferred from Account No. 410.150 to Account No. 410.121.
3. That the sum of \$1500.00 be transferred from Account No. 410.150 to Account No. 410.122
4. That the sum of \$2,500.00 be transferred from Account No. 410.231 to Account No. 410.180
5. That the sum of \$500.00 be transferred from Account No. 410.150 to Account No. 410.210
6. That the sum of \$1000.00 be transferred from Account No. 411.363 to Account No. 411.300
7. That the sum of \$500.00 be transferred from Account No. 411.363 to Account No. 411.500

HEMPFIELD TOWNSHIP  
MERCER COUNTY, PENNSYLVANIA

**RESOLUTION NO. R12-2024**

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under State Fund accounts in the Annual Budget for 2024 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that additional State Fund accounts in the 2024 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2024, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet additional appropriations needed in other accounts without increasing the total State Fund expenditures budgeted for 2024,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following State Fund expenditure transfer be made in the Budget for 2024:

1. The sum of \$11,500.00 be transferred from Account No. 35.430.74 to Account No. 35.438.450.

**GENERAL FUND:**

Aqua Filter Fresh.....	\$ 49.25
Busy Beaver.....	\$ 140.05
BSFCU.....	\$ 559.39
BSFCU.....	\$ 40.50
Brownies Oil.....	\$ 1,474.89
Commonwealth of PA.....	\$ 50.00
Cintas.....	\$ 177.07
Companion Life.....	\$ 350.45
David A. Geisel.....	\$ 61.20
Penn Power Co.....	\$ 285.05
National Fuel.....	\$ 100.11
Gary E. Hittle.....	\$ 61.20
Greenville Water Auth.....	\$ 156.02
H.A. Thomson Co.....	\$ 435.00
Hittle Auto Supply.....	\$ 1,476.54

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Kelly Hittle.....	\$ 200.00
Mary Lentz.....	\$ 150.00
Motorola Solutions.....	\$ 706.00
NWPACA.....	\$ 15.00
Pa Twp. Health Ins. Coop.....	\$ 247.20
Roger Shaffer.....	\$ 750.00
S & D Calibration.....	\$ 112.00
Shred-It USA LLC.....	\$ 151.78
Sprague Operating Co.....	\$ 75.58
Teamsters #261 and Employers Welfare Fund.....	\$ 9,360.95
Tri-County Industries.....	\$ 181.45
Verizon Wireless.....	\$ 219.50
Steven R Vosler.....	\$ 1,675.00
Wal-Mart.....	\$ 22.34
Witmer.....	\$ 61.71
Cintas.....	\$ 181.53
Battlehawk Armory.....	\$ 100.54
Reeves Info.Tech.....	\$ 448.12
Tractor Supply Co.....	\$ 144.13

**STATE FUND:**

Lakeland Aggregates.....	\$ 3,193.82
Lane Enterprises.....	\$ 224.00
Penn Power Co.....	\$ 2,234.49