

February 6, 2024

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, February 6, 2024, at 7:00 P.M. in the Township Municipal Building.

Supervisors Gary E. Hittle, David A. Geisel and Todd P. Hittle were present. Township resident and Zoning Officer Dick Stanley of 8 Fox Creek Drive and Caleb Stright from the Record-Argus were also present.

Chairman Gary Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none

Chairman Hittle said he would entertain a motion to approve of and dispense with the reading of the Minutes of the Annual Organization Meeting and Regular Meeting of January 2, 2024. Supervisor Geisel made the motion to approve of and dispense with the minutes. Supervisor Hittle duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried. Chairman Hittle said the minutes are a public document and may be viewed during regular business hours at the Township Building.

Chairman Hittle stated the appointment of Richard G. Stanley of 8 Fox Creek Drive to the Hempfield Township Municipal Authority (HTMA) Board of Directors needs a motion and second. Any discussion? There was none. The 5-year term will expire on Feb 6<sup>th</sup>, 2029. Supervisor Geisel made a motion to appoint Mr. Stanley to the HTMA Board of Directors for the 5-year term. Supervisor Hittle duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle stated Resolution R8-2024 has been prepared to appoint voting delegates to participate in the 2024 Mercer County Joint Seal Coat Bid Program. The secretary read Resolution R8-2024 in full and Chairman Hittle asked if there were any questions, there were none. Supervisor Geisel made the motion to approve Resolution R8-2024 with a second from Supervisor Hittle and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle stated next the Supervisors need to approve February activities for the Hempfield Township Volunteer Fire Department. They are Feb. 1<sup>st</sup>, 15<sup>th</sup> and 29<sup>th</sup> - Training; Feb 12<sup>th</sup> -Directors/Membership Meeting; Feb. 20<sup>th</sup> - County Fire Chiefs Meeting. Supervisor Geisel made a motion to approve the activities as presented; it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of January. The police report was first presented. The men worked 754-man hours and traveled 4,636 miles. They issued 2 traffic citations and 3 non-traffic citations. There were 7 accidents with no injuries. There were 63 criminal-related incidents, 415 service incidents, 28 police information, and 89 additional traffic related incidents. Property stolen was in the amount of \$4,043.88, property recovered in the amount of \$3,432.50 There was

February 6, 2024(continued)

no damage to property reported.

There were 9 incidents reported in January for the Hempfield Township Volunteer Fire Department, all under the fire category. Mutual Aid was received once and provided twice.

There were 3 zoning permits issued in the month of January. The Permits were issued to Tammy Plummer of 18 Ruth Street for a garage at an estimated market value of \$10,000.00; Mitchell Macri of 580 Mercer Road for a garage at an estimated market value of \$15,000.00 and Ann Connor of 8 Nicklaus Drive for a roof mounted solar panel install at an estimated market value of \$13,000.00.

The maintenance report for January was then presented. Mixed salt and anti-skid; Removed downed trees off Gibson Road; Checking on roads listed for the 2024 Seal Coating Project; Checked roads after storms/high winds; Checked Park for downed trees after storms/wind; Cleaned/painted/installed valve on Hydraulic Tank on GMC Dump Truck; Replaced Hydraulic Hose on the Material Spinner on GMC Dump Truck; Removed upfit items from HTPD Unit#4 due to vehicle being disabled after accident; Washed HTPD vehicles numerous times; Moved Air Compressor from East wall to South wall in Township Garage to free up space in East Bay; Cleaned ditches; Cleaned out Well House at Park; Washed plow trucks; Plowed and Salted Roads from Winter Storms; Worked with Greenville Municipal Auth. to removed block in main line on Saul Avenue; Serviced HTPD Unit#2; Serviced and cleaned HTPD Unit#1; Worked on plow mount on Ford F550; Replaced tail light on Chevy Pick Up; Repaired plow mount on 99 International Dump Truck; Replaced back tire on HTPD Unit#3; Took HTPD Unit#1 to McCandless Ford for replacement of Front Axle; Brought Ex-Mark Zero Turn Mower in for service; Cleaned Park Lot; Fixing Picnic Tables at Park; Replaced Sign for 8<sup>th</sup> Avenue; Painting repaired Picnic Tables at Park; Working on cleaning/repairing cookers at Park; Fixed Bench Vise at Township Building.

Chairman Hittle opened the floor for miscellaneous business. There was none.

Chairman Hittle said that prior to adjournment, a motion should be made and seconded that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. The motion was made by Supervisor Geisel, duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and Chairman Hittle unanimously approved. Motion carried.

Chairman Hittle declared the meeting adjourned.

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Todd P. Hittle, Township Secretary

**GENERAL FUND:**

AmTrust North America.....	\$ 712.00
Aqua Filter Fresh.....	\$ 49.05
Busy Beaver.....	\$ 56.47
BSFCU.....	\$ 9.00
Brownies Oil.....	\$ 920.78
Cintas.....	\$ 126.14
Companion Life.....	\$ 378.70
David Geisel.....	\$ 61.20
Penn Power Co.....	\$ 381.03
National Fuel.....	\$ 298.07
Gary E. Hittle.....	\$ 61.20
Greenville Water Auth.....	\$ 106.23
Hittle Auto Supply.....	\$ 364.18
Jackson Truck & Service.....	\$ 61.00
Kelly Hittle.....	\$ 160.00
McCandless Ford.....	\$ 104.76
MEIT.....	\$ 1,252.89
Mary Lentz.....	\$ 120.00
McGill, Power, Bell LLP.....	\$ 5,250.00
Open Signs.....	\$ 30.00
John Prosek.....	\$ 815.00
Reeves Info.Tech.....	\$ 2,005.04
Roger R Shaffer, Jr.....	\$ 750.00
Shred-It.....	\$ 144.57
Teamsters #261.....	\$ 9,227.03
Tractor Supply Co.....	\$ 284.53
Verizon Wireless.....	\$ 298.12
Wal-Mart.....	\$ 66.67

**STATE FUND:**

Penn Power Co.....	\$ 2,226.12
Mobile Inspection, LLC.....	\$ 330.40

**TOWNSHIP OF HEMPFIELD, MERCER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. R8-2024**

**A RESOLUTION TO ADOPT THE  
2024 MERCER COUNTY JOINT SEAL COAT BID PROGRAM**

**WHEREAS**, the Board of Supervisors of Hempfield Township acknowledges the requirements to participate in the 2024 Mercer County Joint Seal Coat Bid Program;

**WHEREAS**, the Board of Supervisors of Hempfield Township deems it necessary to appoint a delegate and alternate delegate to act as the voting authority at the time of the bid opening to represent the Municipality of Hempfield Township, Mercer County for practical and cost effective means of Seal Coating Township Roads;

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 Mercer County Joint Seal Coat Bid Program be adopted to implement cost effective means for Seal Coating Roads within the Municipality. The 2024 Mercer County Joint Seal Coat Bid Program is hereby adopted as the official Bid Program of the Township of Hempfield, Mercer County, and

Each participating Municipality will be represented by one Delegate. Hempfield Township hereby appoints Todd P. Hittle as Delegate and Matthew P. Eddy as Alternate Delegate (in the absence of the Delegate) as representative for Hempfield Township to act as the voting authority at the time of bid opening, and

The respective officials for the Lead Municipality, Coolspring Township, are given the Authority to either award or reject the bid or bids, based on the votes of the appointed Delegates. The Lead Municipality for the Mercer County Joint Seal Coat Bid Program, Coolspring Township, is hereby directed to implement the recommended activities assigned to them, and

Hempfield Township, Mercer County will pay the Lead Municipality, Coolspring Township, its share of the bidding costs.

**ADOPTED AND ENACTED**, this 6<sup>th</sup> day of February, 2024.

**Hempfield Township Board of Supervisors**