

December 5, 2023

REGULAR MEETING

A Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, December 5, 2023, at 7:00 P.M. in the Hempfield Township Municipal Building.

Chairman Gary Hittle, Vice-Chair Dave Geisel and Supervisor Todd Hittle were present. Also in attendance was Richard Stanley of 8 Fox Creek Drive; Dale Deist of 106 Woodshire Road; Bill Fagley of 114 Woodshire Road and Caleb Stright of the Record-Argus Newspaper.

Chairman Gary Hittle called the meeting to order.

Chairman Hittle opened the Public Comment portion of the meeting. There were no comments.

Chairman Hittle entertained a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of November 8, 2023. Supervisor Geisel made the motion to approve and it was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

A new Memorandum of Understanding/Agreement for a School Resource Officer at Greenville Elementary School has been prepared for the 2023/2024 School Year. A motion and a second is needed to approve. Supervisor Geisel made the motion to approve and it was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

Chairman Hittle said the Supervisors have reviewed the annual budget for 2024 and noted that it is the same preliminary budget as presented at the November 8th Meeting. Chairman Hittle asked the secretary to read Resolution R16-2023 setting forth the official Annual Budget for 2024. Following the reading, Supervisor Geisel made a motion to adopt Resolution No. R16-2023 without change and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that the Township Business office will be closed over the Christmas and New Year's holidays on Friday, December 22nd and Monday, December 25th as well as Monday, January 1st, 2024.

The next order of business is to officially levy the tax rate for 2024, said Chairman Hittle, and a Resolution has been prepared fixing this tax rate. Secretary Hittle read in full Resolution No. R17 -2023 fixing the tax rate for the year 2024 at 9.17 mills. After the reading, Chairman Hittle asked if there were any questions or comments. There was no response. Supervisor Geisel made a motion to adopt Resolution No. R17-2023 without change. The motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that official authorization should be given to the Secretary to complete Form MS-965 and Form MS-965S, which are the Actual Use Report of State Funds for 2023 and the Municipal Planned Use Report for 2024. These forms are to be submitted to the Pennsylvania Department of Transportation, making any necessary adjustments after receiving the year-end interest earnings report. Supervisor Geisel made a motion authorizing the Secretary to complete Forms MS-965 and MS-965S making any Necessary adjustments. This motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

The next order of business is to approve the activities for December for the Hempfield Township Volunteer Fire Department. The activities are as follows: Training on December 7th; HVFD Directors and Membership Meeting on the 11th; HVFD Christmas Party on the 16th; Training on the 21st. A motion from Supervisor Geisel to approve the activities as presented was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of November. The police report for the month of November was first presented. The men worked 741 man-hours and traveled 4,790 miles. They issued 6 traffic citations, and 4 non-traffic citations. There were 11 accidents with 2 injuries. There were 67 criminal-related incidents, 424 service incidents, 29 police information, and 91 additional traffic related incidents. Property stolen was in the amount of \$492.83 with property recovered at \$485.83. There were no reports of property damaged.

The maintenance report was then reviewed. Cleaned ditches along Township Roads; Swept Roads clean of stones from Summer Maintenance Program with Street Sweeper; Put up snow stakes along Township Roads; Located manholes along Williamson Road for possible sewer tap-in for Cianci Tire Center; Found busted manhole along Williamson Road, repaired receiving ring and installed new manhole cover; Worked on HTPD#1 and #3; Worked on Chevy Pick Up Truck; Took 99 International for inspection; Worked on old Ford Dump Truck; Plowed Township Roads for snow removal and applied salt/anti-skid mix; Washed HTPD vehicles numerous times; Mulched leaves at Park numerous times; Took new Ford F550 to Stephenson's Equipment to inspect hydraulics; Serviced John Deere Backhoes; Picked up parts for 2020 Ford Interceptors for front axle replacements; Took HTPD#4 to Rodgers Auto Body for repairs due to accident with deer; Cleaned garage area; Mowed grass at Township Building and locals; Mowed Bigler Cemetery; Put Township Letters back on Municipal Building; Cleaned out plow trucks; Trip to Flynn Tires/Hubbard, OH for replacement of tire on HTPD vehicle.

Next were Zoning Permits issued in November to the following: Paul and Pam Cianci of 585 Methodist Road for a Storage Building at an estimated market value of \$60,000.00; Ervin Byler of 228 Donation Road for Equipment Storage at an estimated market value of \$10,000.00; Daniel and Dana Sapala of 311 Quartermile Road for a Storage Shed at an estimated market value of \$10,000.00; Thiel College of 75 College Avenue for a Scoreboard at an estimated market value of \$73,500.00 and Jesse Calvert of 285 Wasser Bridge Road for an Equipment Shed at an estimated value of \$75,000.00.

Last report for review was the Hempfield Volunteer Fire Department incidents. There were 7 total incidents with 1 EMS and 6 Fire reported. Mutual aid was given 1 time.

Chairman Hittle opened the Miscellaneous portion of the meeting. Bill Fagley of 114 Woodshire Road complimented the work the road crew did to remove leaves from streets in Country Estates. Dale Deist of 106 Woodshire Road spoke about ways to promote the Greenville Area for Economic Development and ways to get people back to live and work in Mercer County.

Chairman Hittle said he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn and it was seconded by Supervisor Geisel. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

Aqua Filter Fresh.....	\$ 57.80
Busy Beaver.....	\$ 187.81
Brownies Oil Co.....	\$ 1,364.66
BSFCU.....	\$ 62.13
Bob Sumerel Tire Co.....	\$ 189.32
Companion Life.....	\$ 378.70
Cintas.....	\$ 186.62
David A Geisel.....	\$ 61.20
Wallace & Dibble.....	\$ 500.00
Penn Power Co.....	\$ 215.25
Energo.....	\$ 177.04
Galls LLC.....	\$ 22.32
National Fuel.....	\$ 146.30
Greenville Comfort Systems.....	\$ 195.00
Gary E. Hittle.....	\$ 61.20
Greenville Water Co.....	\$ 153.44
Hittle Auto Supply.....	\$ 1,171.26
HVFD.....	\$ 250.00
Kelly Hittle.....	\$ 200.00
Mary Lentz.....	\$ 150.00
Greenville Record-Argus.....	\$ 31.45

Richard G. Stanley.....	\$ 300.00
Roger R. Shaffer, Jr.....	\$ 750.00
S & D Calibration.....	\$ 102.00
Shred-It.....	\$ 147.83
Teamsters#261 & Employers Welfare Fund.....	\$ 10,119.82
Tractor Supply Co.....	\$ 45.97
Verizon Wireless.....	\$ 298.08
Wal-Mart.....	\$ 21.43

STATE FUND:

Penn Power.....	\$ 2,166.96
U.S. Municipal.....	\$ 177.22

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R16-2023

A **RESOLUTION** of the Township of Hempfield in the County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2024.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2024, the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2024 for the specific purposes set forth on the following pages. (Available for review at the Township Municipal Building).

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

Adopted this 5th day of December, A.D. (year) 2023.

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

TOWNSHIP OF THE SECOND CLASS
TAX LEVY RESOLUTION
RESOLUTION NO. R17-2023

A RESOLUTION OF THE Township of Hempfield, County of Mercer,
Commonwealth of Pennsylvania, fixing the tax rate for the year 2024.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by
the Board of Township Supervisors of the Township of Hempfield, County of Mercer,
Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and Occupations
within the Township subject to taxation for the fiscal year 2024 as follows:

Tax rate for general purposes, the sum of00917 mills
on each dollar of assessed valuation, or the sum of0917 cents
on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>.00917 Mills</u>	<u>.0917 Cents</u>
TOTAL	<u>.00917 Mills</u>	<u>.0917 Cents</u>

That any resolution, or part of resolution, conflicting with this resolution be and the
same is hereby repealed insofar as the same affects this resolution.

Adopted the 5th day of December, A.D. 2023.