

November 8, 2023

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 8, 2023, at 7:00 P.M. in the Township Municipal Building. All of the Supervisors were present. Also in attendance was Richard Stanley of 8 Fox Creek Drive.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 3, 2023. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said a motion and a second is needed to approve the Tax Assessment Appeal Settlement for 2023 for STBR Properties, LP which includes Tax Parcels 09-302-103;09-302-110;09-302-111 and 09-302-112 in the amount of \$4009.37. A motion was made by Supervisor Geisel to approve the settlement and it was seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle, motion carried.

Chairman Hittle said that Resolution No. R14-2023 has been prepared for the transfer of funds in the General Fund Budget for 2023. Chairman Hittle instructed the Secretary to read Resolution R14-2023, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R14-2023 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution R15-2023 has been prepared for the transfer of funds in the State Fund Budget for 2023. Chairman Hittle instructed the Secretary to read Resolution R15-2023 and he did so. A motion was made by Supervisor Geisel to approve Resolution R15-2023 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle presented the tentative annual budget for 2024 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2024 totaling \$2,179,582.00 including estimated cash and securities on hand on January 1, 2024 totaling \$755,591.00 (excluding \$375,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,423,991.00. The General Fund revenue estimated included total estimated tax revenues of \$1,025,264.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Other estimated General Fund revenues included \$51,698.00 from Licenses and Permits; \$11,550.00 from Fines, Forfeits and Costs; \$46,443.00 from Interest and Rents; \$108,513.00 from Intergovernmental Revenues; \$162,100.00 from Charges for Services; \$2,553.00 from

Miscellaneous Sources and \$3,000.00 from Other Financing Sources.

Estimated General Fund expenditures for 2024 totaled \$2,179,582.00. The estimated General Fund appropriations included \$234,053.00 for Administration; \$41,608.00 for Municipal Buildings, making a total estimated appropriation of \$275,661.00 for General Government. Police Protection costs were estimated at \$1,099,599.00; Fire Protection services were estimated at \$83,819.00; Protective Inspection costs were estimated at \$45,500.00; Planning and Zoning costs were estimated at \$14,800.00; and Emergency Management costs were estimated at \$1,500.00 for a total of \$1,245,218.00 for Protection to Persons and Property. The combined appropriations for Health and Sanitation purposes totaled \$22,100.00. Estimated appropriations for Highway purposes from the General Fund totaled \$436,557.00. Other estimated General Fund expenditures included a total of \$3,770.00 under Other Expenditures for Cemeteries and Flood Control; \$59,776.00 under Culture and Recreation for the Township Municipal Park and Libraries; \$10,000.00 under Miscellaneous; \$6,500.00 for Other Financing Uses; and \$120,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 23rd and 24th for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 2 – Training; November 13 – Directors Meeting and Membership Meeting; November 16 – Training; November 21-County Fire Chiefs Meeting; November 30-Training. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 789-man hours and traveled 4,695 miles. They issued 10 traffic citation, and 3 non-traffic citations. There were 10 accidents with 3 injuries. There were 69 criminal-related incidents, 429 service incidents and 31 police information. There was \$2,450.40 of property stolen with \$1,580.40 recovered and no property damage reported.

There was a total of 19 incidents during the month for the Volunteer Fire Department with aid given to other departments 3 times.

Zoning Permits issued during the month of October were issued to Richard Perkins of 106 8th Avenue for a privacy fence at an estimated market value of \$10,000.00; David and Barbara Guelcher of 45 Gruber Road for a Cedar Pavilion at and estimated market value of \$10,000.00; Steve White of 10 Fairway Drive for a Storage Building at an estimated market value of \$90,000.00 and Devin Keeley and Chad Browning of 451 Mercer Road for a fence at an estimated market value of \$2,000.00.

Maintenance Report for the month of October: Finished Green Light Go Grant project with site meeting with WRA Traffic Engineers, PennDot Traffic Representatives and Bronder Technical Services, the contractor for the project; patched Scott Road; patched bridge on West Methodist due to groundhogs; Cleaned catch basins; Worked on Elgin Pelican Sweeper, swept Mehard Avenue; Serviced HTPD Unit#3; Moving snow plows, installed new hydraulic hoses for F550 Ford Dump Truck; Worked on HTPD Unit#4 from damage due to a deer accident; Reset manhole cover at Thiel College Baseball Field; Patched shop floor, repaired drain grates; Cleaned Park for last weekend rentals; Washed HTPD vehicles; Pulled trash bags at Park; Closing Park, removing toys in playground; Painting street sign posts; Removed road kill from Township Roads; Marked numerous PA One Calls; Serviced F550 and Chevy Pick Up; Worked on HTPD Units #1 and #4; Winter Maintenance/Service on 99 International Dump Truck; Winter Maintenance/Service on GMC Dump Truck; Cleaned ditches along Township Roads; Cleaned up leaves from Township Roads; Chipped brush from downed trees along Township Roads; Mowed at Park; Drained water system out at Park for winter; Painted turn lanes on South side of Hadley Road/Williamson Road intersection; Mowed at Bigler Cemetery.

Chairman Hittle opened the miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R14-2023

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various General Fund accounts in the Annual Budget for 2023 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that General Fund accounts in the 2023 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2023, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet the additional appropriations needed in other accounts without increasing the total General Fund expenditures budgeted for 2023,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following General Fund expenditure transfers be made in the Budget for 2023:

1. That the sum of \$2500.00 be transferred from Account No. 438.450 to
Account No. 438.231.
2. That the sum of \$3500.00 be transferred from Account No. 405.150 to
Account No. 405.120.
3. That the sum of \$200.00 be transferred from Account No. 411.363 to
Account No. 411.352
4. That the sum of \$22,500.00 be transferred from Account No. 438.450 to
Account No. 413.130
5. That the sum of \$5000.00 be transferred from Account No. 492.300 to
Account No. 491.100

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R15-2023

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under State Fund accounts in the Annual Budget for 2023 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that additional State Fund accounts in the 2023 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2023, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet additional appropriations needed in other accounts without increasing the total State Fund expenditures budgeted for 2023,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following State Fund expenditure transfer be made in the Budget for 2023:

1. The sum of \$11,000.00 be transferred from Account No. 35.430.74 to Account No. 35.433.245.

GENERAL FUND:

1866 Auto.....	\$ 103.78
Aqua Filter Fresh.....	\$ 57.80
Busy Beaver.....	\$ 108.27
BSFCU.....	\$ 963.86
Brownies Oil.....	\$ 1,472.93
Cintas.....	\$ 177.07
Companion Life.....	\$ 378.70
Davevic Benefits.....	\$ 3,500.00
David A. Geisel.....	\$ 61.20
Penn Power Co.....	\$ 257.41
Energco.....	\$ 60.74
Galls, LLC.....	\$ 88.50
National Fuel Gas.....	\$ 99.42
Gary E. Hittle.....	\$ 61.20
Greenville Water Auth.....	\$ 141.18
H.A. Thomson Co.....	\$ 435.00
Hittle Auto Supply.....	\$ 653.87

November 8, 2023(continued)

Jackson Truck & Service.....	\$ 59.00
Kelly Hittle.....	\$ 160.00
MEIT.....	\$ 1,252.89
Mary Lentz.....	\$ 120.00
Motorola Solutions.....	\$ 20.00
NWPACA.....	\$ 15.00
Plunkett's Pest Control.....	\$ 32.00
Reeves Information Technology.....	\$ 148.15
Roger Shaffer.....	\$ 750.00
Shred-It USA LLC.....	\$ 136.63
STBR Properties.....	\$ 4,009.37
Teamsters #261 and Employers Welfare Fund.....	\$ 10,132.40
Tractor Supply Co.....	\$ 129.98
Verizon.....	\$ 56.97
Verizon Wireless.....	\$ 298.08
Steven R Vosler.....	\$ 900.00
Witmer Associates.....	\$ 818.01
Davevic Benefits Co.....	\$ 56.00

STATE FUND:

Compass Minerals America.....	\$ 1,525.45
Lakeland Aggregates.....	\$ 739.15
Bronder Technical Services.....	\$ 42,690.34
Penn Power Co.....	\$ 2,166.96