

November 1, 2022

REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 1, 2022, at 7:00 P.M. in the Township Municipal Building. All of the Supervisors were present. Also in attendance was Richard Stanley of 8 Fox Creek Drive, Caleb Stright of the Record-Argus Newspaper and Bob Scott of 19 Blahut Road.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 4, 2022. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R14-2022 has been prepared for the transfer of funds in the General Fund Budget for 2022. Chairman Hittle instructed the Secretary to read Resolution R14-2022, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R14-2022 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution R15-2022 has been prepared for the transfer of funds in the State Fund Budget for 2022. Chairman Hittle instructed the Secretary to read Resolution R15-2022 and he did so. A motion was made by Supervisor Geisel to approve Resolution R15-2022 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle presented the tentative annual budget for 2023 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2023 totaling \$2,004,631.00 including estimated cash and securities on hand on January 1, 2022 totaling \$618,559.00 (excluding \$250,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,386,072.00. The General Fund revenue estimated included total estimated tax revenues of \$1,008,998.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Other estimated General Fund revenues included \$50,055.00 from Licenses and Permits; \$10,198.00 from Fines, Forfeits and Costs; \$26,811.00 from Interest and Rents; \$94,741.00 from Intergovernmental Revenues; \$173,550.00 from Charges for Services; \$6,510.00 from Miscellaneous Sources and \$5,059.00 from Other Financing Sources.

November 1, 2022 (continued)

Estimated General Fund expenditures for 2023 totaled \$2,004,631.00. The estimated General Fund appropriations included \$222,389.00 for Administration; \$38,481.00 for Municipal Buildings, making a total estimated appropriation of \$260,870.00 for General Government. Police Protection costs were estimated at \$988,775.00; Fire Protection services were estimated at \$76,247.00; Protective Inspection costs were estimated at \$25,500.00; Planning and Zoning costs were estimated at \$14,700.00; and Emergency Management costs were estimated at \$1,500.00 for a total of \$1,106,722.00 for Protection to Persons and Property. The combined appropriations for Health and Sanitation purposes totaled \$21,850.00. Estimated appropriations for Highway purposes from the General Fund totaled \$425,899.00. Other estimated General Fund expenditures included a total of \$3,770.00 under Other Expenditures for Cemeteries and Flood Control; \$57,020.00 under Culture and Recreation for the Township Municipal Park and Libraries; \$5,000.00 under Miscellaneous; \$3,500.00 for Other Financing Uses; and \$120,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 24th and 25th for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 3 – Training; November 5/6- Essentials Class; November 7 – Directors Meeting and Membership Meeting; November 18 – Training; November 12/13-Essentials Class; November 15-County Fire Chiefs Meeting; November 17-Training; November 19/20- Essentials Class. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 798 man hours and traveled 5,203 miles. They issued 1 traffic citation, and 4 non-traffic citations. There were 7 accidents with 1 injury. There were 69 criminal-related incidents, 383 service incidents and 19 police information. There was \$731.60 of property stolen with all recovered and no property damage reported.

There was a total of 19 incidents during the month for the Volunteer Fire Department with aid given to other departments 5 times.

Zoning Permits issued during the month of October were issued to Bill Vernon of 8 Imperial Drive for a carport at an estimated market value of \$6300.00; Michael Greenaway of 3 Cedar Drive for a rooftop mounted solar panel system at an estimated market value of \$19,040.00; Mike Durso of 7 Meadow Lane for a Storage Shed at an estimated market value of \$4,800.00; Steve White of 10 Fairway Drive for a Patio Sunroom at an estimated market value of \$109,238.00 and Karen Ferguson of 16 East Windridge for a deck at an estimated market value of \$16,000.00.

Maintenance Report for the month of October: Mixed anti-skid pile; Set blocks for new Salt Dome; Inspected Ford Dump Truck and International Dump Truck; Cleaned Rail Road Crossing Stencils; Repaired a headlight on the John Deere Loader/Backhoe; Assisted PennDOT line painting crew during line painting of various Township Roads through the Agility Program; Worked on rebuilding front end of GMC Dump Truck; Painted picnic tables at Park; Mowed and mulched leaves at Park; Washed mowers; Trimmed at Park; Set up pavilions at Park; Worked on foundation drainage for Salt Dome; Checked HVFD parking lot for repairs; Repaired and painted rocker panel on GMC Dump Truck; Installed new rear tail lights on GMC Dump; Serviced HTPD Unit#3; Washed HTPD vehicles numerous times; Cleaned roads and catch basins of leaves and debris numerous times; Checked cross pipes on Township Roads for leaves/plugs.

Chairman Hittle opened the miscellaneous portion of the meeting. Resident Bob Scott of 19 Blahut Road asked about the Greenville Municipal Authority's planned Sewage Plant Upgrade and how it would impact Township Residents. Asked if West Salem Township approached Hempfield Township about providing Police Protective Services. To Date, West Salem Supervisors have not approached the Township and they plan on using the PA State Police per statements from their Board of Supervisors.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R14-2022

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various General Fund accounts in the Annual Budget for 2022 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that General Fund accounts in the 2022 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2022, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet the additional appropriations needed in other accounts without increasing the total General Fund expenditures budgeted for 2022,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following General Fund expenditure transfers be made in the Budget for 2022:

1. That the sum of \$200.00 be transferred from Account No. 403.260 to Account No. 403.200.
2. That the sum of \$500.00 be transferred from Account No. 405.150 to Account No. 405.120.
3. That the sum of \$200.00 be transferred from Account No. 405.150 to Account No. 405.311
4. That the sum of \$155.00 be transferred from Account No. 410.150 to Account No. 410.740
5. That the sum of \$4000.00 be transferred from Account No. 411.363 to Account No. 411.500
6. That the sum of \$1500.00 be transferred from Account No. 429.140 to Account No. 429.130
7. That the sum of \$5000.00 be transferred from Account No. 438.450 to Account No. 437.100
8. That the sum of \$5000.00 be transferred from Account No. 492.300 to Account No. 491.100

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R15-2022

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under State Fund accounts in the Annual Budget for 2022 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that additional State Fund accounts in the 2022 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2022, and

WHEREAS, the excess monies appropriated and not now needed under some accounts can be transferred to meet additional appropriations needed in other accounts without increasing the total State Fund expenditures budgeted for 2022,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following State Fund expenditure transfer be made in the Budget for 2022:

1. The sum of \$10,677.00 be transferred from Account No. 35.430.74 to Account No. 35.438.450.

GENERAL FUND:

Busy Beaver.....	\$ 511.85
BSFCU.....	\$ 75.27
Brownies Oil.....	\$ 1,609.99
Companion Life.....	\$ 378.70
David A. Geisel.....	\$ 68.00
Penn Power Co.....	\$ 233.35
National Fuel Gas.....	\$ 109.53
Gary E. Hittle.....	\$ 68.00
H.A. Thomson Co.....	\$ 435.00
Hittle Auto Supply.....	\$ 790.38
Intoximeters.....	\$ 71.00
JJ Kennedy, Inc.....	\$ 147.00
Kelly Hittle.....	\$ 160.00
Mary Lentz.....	\$ 120.00
Mission Pest Management.....	\$ 32.00
NWPACA.....	\$ 15.00
John Prosek.....	\$ 2,991.00

Greenville Record-Argus.....	\$ 115.40
Roger R Shaffer.....	\$ 750.00
Statewide Emergency Equipment.....	\$ 51.00
Swingles Automotive.....	\$ 59.00
Tri-County Industries.....	\$ 171.59
Steven R Vosler.....	\$ 900.00
Wagners Wheel Alinement.....	\$ 96.90
Wal-Mart.....	\$ 55.26
White Oak Shooting Club.....	\$ 350.00
Witmer Associates.....	\$ 1,971.68
Zito Business-Commercial.....	\$ 200.00
Marathon Energy.....	\$ 178.83

STATE FUND:

Penn Power.....	\$ 1,803.98
Point, Spring & Driveshaft.....	\$ 425.10
Lakeland Aggregates.....	\$ 3,347.07
White Rock Silica Sand Co., Inc.....	\$ 511.64
Compass Minerals America.....	\$ 1,409.68