

December 7, 2021

REGULAR MEETING

A Regular Meeting of the Hempfield Township Board of Supervisors was held on Tuesday evening, December 7, 2021, at 7:00 P.M. in the Hempfield Township Municipal Building.

Chairman Gary Hittle, Vice-Chair Dave Geisel and Supervisor Todd Hittle were present. Also in attendance was Richard Stanley of 8 Fox Creek Drive and Russell and Vicki Poe of 693 Methodist Road

Chairman Gary Hittle called the meeting to order.

Chairman Hittle opened the Public Comment portion of the meeting. Russell and Vicki Poe asked about the status of the Regional Fire Study and if the Township Supervisors were in support of the study. All supervisors stated they are in support of the study and content of the study was discussed. Also discussed was the need to determine all municipalities and fire departments that want to participate before the parameters of the study can be completed and presented to the consultant.

Chairman Hittle entertained a motion to approve of and dispense with the reading of the Minutes of the Regular Meeting of November 3, 2021. Supervisor Geisel made the motion to approve and it was seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

Chairman Hittle said the Supervisors have reviewed the annual budget for 2022 and noted that it is the same preliminary budget as presented at the November 3rd Meeting. Chairman Hittle asked the secretary to read Resolution R14-2021 setting forth the official Annual Budget for 2022. Following the reading, Supervisor Geisel made a motion to adopt Resolution No. R14-2021 without change and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Resolution R12-2021 has been prepared to appoint delegates to the Mercer County Tax Collection Committee. Chairman Hittle asked the secretary to read in full Resolution R12-2021 which he did. Following the reading, Supervisor Geisel made a motion to adopt Resolution No. R12-2021 without change and it was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle noted that the Township Business office will be closed over the Christmas and New Year's holidays on Thursday, December 23rd and Friday, December 24th as well as Friday, December 31st, 2021.

The next order of business is to officially levy the tax rate for 2022, said Chairman Hittle, and a Resolution has been prepared fixing this tax rate. Secretary Hittle read in full Resolution No. R13 -2021 fixing the tax rate for the year 2022 at 9.17 mills. After the reading, Chairman Hittle asked if there were any questions or comments. There was no response. Supervisor Geisel made a motion to adopt Resolution No. R13-2021 without change. The motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

December 7, 2021 (continued)

Chairman Hittle noted that official authorization should be given to the Secretary to complete Form MS-965 and Form MS-965S, which are the Actual Use Report of State Funds for 2021 and the Municipal Planned Use Report for 2022. These forms are to be submitted to the Pennsylvania Department of Transportation, making any necessary adjustments after receiving the year-end interest earnings report. Supervisor Geisel made a motion authorizing the Secretary to complete Forms MS-965 and MS-965S making any Necessary adjustments. This motion was seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of November. The police report for the month of November was first presented. The men worked 761 man hours and traveled 4,295 miles. They issued 2 traffic citations, and 8 non-traffic citations. There were 7 accidents with 2 injuries. There were 76 criminal-related incidents, 421 service incidents, 38 police information, and 93 additional traffic related incidents. Property stolen was in the amount of \$2,461.88 with \$401.88 recovered. There were no reports of property damaged.

The maintenance report was then reviewed. Worked on the GMC Dump Truck; Worked on Ford Pick Up Truck; Took GMC Dump Truck for inspection; Repaired tire on Toro Zero Turn Mower; Serviced snow plow for Chevy Pick Up Truck; Prepared bed of Chevy Pick Up Truck for Salt Spreader; Worked with Micsky Excavating on install of new sewer lateral at 415 Mercer Road; Checked culvert cross pipe on Scott Road, all good; Straightened and secured Street Sign on Woodfield Drive; Checked visibility at intersection of Gruber Road/State Route 58, trimmed vegetation as needed; Opened ditch on St. Glory Road/Callahan Road; Repaired bridge/pothole south of Callahan Road on St. Glory Road; Took Ford Pick Up for inspection; Trip to Patterson's Auto Wrecking in Cochran, PA for both rims and tires; Trip to Flynn's Commercial Tire for snow tires for Chevy Pick Up Truck; Removed snow plow brackets and serviced Ford Pick Up; Serviced snow plows for all trucks for winter maintenance; Put load of Salt in Barn; Cleaned out beds of pickup trucks for winter maintenance equipment; Mulched and removed leaves from Bigler Cemetery; Set up Township Meeting Room for General Election; Mulched leaves numerous times at Park; Washed HTPD vehicles numerous times; Removed leaves from various Township Roads; Installed Snow Stakes along Township Roads; Cleaned debris off Wasser Road; Leveled ground around cross pipe on Blahut Road; Piled up new loads of Anti-Skid in Township back lot; Swept roads of leaves and debris in Country Estates Development; Installed new snow tires on Chevy Pick Up Truck; Installed spreader and spinner on International Dump Truck; Worked on asphalt saw; Marked numerous PA One Calls.

Chairman Hittle opened the Miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. Chairman Hittle unanimously approved the motion. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn and it was seconded by Supervisor Geisel. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

Todd P. Hittle, Township Secretary

GENERAL FUND:

| | |
|--|------------|
| Aqua Filter Fresh..... | \$ 51.45 |
| Busy Beaver..... | \$ 22.18 |
| Brownies Oil Co..... | \$ 2013.60 |
| Cintas..... | \$ 146.67 |
| Companion Life..... | \$ 365.44 |
| David A Geisel..... | \$ 68.80 |
| Davevic Benefits..... | \$ 2500.00 |
| Penn Power Co..... | \$ 261.03 |
| Gary E. Hittle..... | \$ 68.80 |
| Greenville Water Co..... | \$ 106.71 |
| Hittle Auto Supply..... | \$ 522.38 |
| Hurlbert Hardware..... | \$ 13.99 |
| Wallace & Dibble..... | \$ 500.00 |
| Kelly Hittle..... | \$ 160.00 |
| Mercer Co. Assoc.Twp Sup..... | \$ 90.00 |
| Mary Lentz..... | \$ 120.00 |
| PA Township Health Insurance Coop..... | \$ 200.16 |
| Greenville Record-Argus..... | \$ 31.45 |
| Reeves Information Tech..... | \$ 145.00 |
| Richard G. Stanley..... | \$ 300.00 |
| Roger R. Shaffer, Jr..... | \$ 750.00 |
| Tri-County Industries..... | \$ 143.11 |
| Tractor Supply Co..... | \$ 36.66 |
| Verizon Wireless..... | \$ 242.58 |
| Steven R. Vosler..... | \$ 900.00 |
| Red Diamond Uniforms..... | \$ 845.96 |
| Witmer Associates..... | \$ 244.61 |
| Wal-Mart..... | \$ 102.67 |

STATE FUND:

| | |
|----------------------------------|-------------|
| Penn Power..... | \$ 2,040.32 |
| Compass Minerals of America..... | \$ 1,112.12 |
| Lakeland Aggregates..... | \$ 4,217.23 |
| BSFCU..... | \$ 700.00 |
| A & H Equipment..... | \$ 263.58 |
| Tractor Supply Co..... | \$ 349.99 |

December 7, 2021 (continued)

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R12-2021

BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that Act 32, 505(b) requires the governing bodies of school districts, townships, boroughs and cities that impose an earned income tax to appoint one voting delegate and one or more alternated delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to the appointments.

RESOLVED, by the governing body of Hempfield Township that the following individuals are appointed as TCC delegates for Hempfield Township.

1. Primary voting delegate: Gary E. Hittle
2. First alternate delegate: Todd P. Hittle
3. Second alternate delegate: David A Geisel
4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.
5. These appointments are effective January 1, 2022 and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

TOWNSHIP OF THE SECOND CLASS
TAX LEVY RESOLUTION
RESOLUTION NO. R13-2021

A RESOLUTION OF THE Township of Hempfield, County of Mercer,
Commonwealth of Pennsylvania, fixing the tax rate for the year 2022.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by
the Board of Township Supervisors of the Township of Hempfield, County of Mercer,
Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and Occupations
within the Township subject to taxation for the fiscal year 2022 as follows:

Tax rate for general purposes, the sum of00917 mills
on each dollar of assessed valuation, or the sum of0917 cents
on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

| | Mills on Each | Cents on |
|-------------------------------|---------------------|--------------|
| Each | | One |
| Hundred | Dollar of | Dollars of |
| | Assessed | Assessed |
| | Valuation | Valuation |
| Tax Rate for General Purposes | <u>.00917 Mills</u> | <u>.0917</u> |
| <u>Cents</u> | | |
| TOTAL | <u>.00917 Mills</u> | <u>.0917</u> |
| <u>Cents</u> | | |

That any resolution, or part of resolution, conflicting with this resolution be and the
same is hereby repealed insofar as the same affects this resolution.

Adopted the 7th day of December, A.D. 2021.

Chairman of the Board of Township Supervisors

HEMPFIELD TOWNSHIP
MERCER COUNTY, PENNSYLVANIA

RESOLUTION NO. R14-2021

A **RESOLUTION** of the Township of Hempfield in the County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2022.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hempfield, County of Mercer, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2022, the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2022 for the specific purposes set forth on the following pages.

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

Adopted this 7th day of December, A.D. (year) 2021.

Chairman of the Board of Township Supervisors