

## REGULAR MEETING

The Regular Meeting of the Hempfield Township Board of Supervisors was held on Wednesday evening, November 3, 2021, at 7:00 P.M. in the Township Municipal Building.

All of the Supervisors were present.

Chairman Hittle called the Regular Meeting to order.

Chairman Hittle opened the meeting for Public Comment. There was none.

Chairman Hittle said he would entertain a motion to dispense with the reading and approve of the Minutes of the Regular Meeting of October 5, 2021. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. The motion was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle said that Resolution No. R11-2021 has been prepared for the transfer of funds in the General Fund Budget for 2021. Chairman Hittle instructed the Secretary to read Resolution R11-2021, and he did so. A motion was made by Supervisor Geisel to approve Resolution No. R11-2021 and it was seconded by Supervisor Hittle. The motion was made unanimous by Chairman Hittle. Motion carried.

Chairman Hittle presented the tentative annual budget for 2022 which each Supervisor has had the opportunity to study and review. First presented was a work sheet summary listing total estimated General Funds available for appropriation for 2022 totaling \$1,871,794.00 including estimated cash and securities on hand on January 1, 2022 totaling \$543,434.00 (excluding \$250,000.00 fund equity reserve) and estimated General Fund receipts totaling \$1,328,360.00. The General Fund revenue estimated included total estimated tax revenues of \$983,236.00 based on a levy of .00917 mills for real estate tax purposes and \$5.00 per capita levy and a continuation of all other current tax levies, including the \$52.00 Local Services Tax. Other estimated General Fund revenues included \$50,243.00 from Licenses and Permits; \$11,831.00 from Fines, Forfeits and Costs; \$4,640.00 from Interest and Rents; \$91,590.00 from Intergovernmental Revenues; \$162,696.00 from Charges for Services; \$6,510.00 from Miscellaneous Sources and \$5,059.00 from Other Financing Sources.

Estimated General Fund expenditures for 2022 totaled \$1,871,794.00. The estimated General Fund appropriations included \$206,443.00 for Administration; \$35,757.00 for Municipal Buildings, making a total estimated appropriation of \$242,200.00 for General Government. Police Protection costs were estimated at \$943,808.00; Fire Protection services were estimated at \$69,645.00; Protective Inspection costs were estimated at \$25,500.00; Planning and Zoning costs were estimated at \$14,700.00; and Emergency Management costs were estimated at \$500.00 for a total of \$1,054,163.00 for Protection to Persons and Property. The combined appropriations for Health and Sanitation purposes totaled \$20,350.00. Estimated appropriations for Highway purposes from the General Fund totaled \$373,371.00. Other estimated General Fund expenditures included a total of \$3,700.00 under Other Expenditures for Cemeteries and Flood Control; \$51,010.00 under Culture and

Recreation for the Township Municipal Park and Libraries; \$5,000.00 under Miscellaneous; \$2,000.00 for Other Financing Uses; and \$120,000 for Total Interfund Operating Transfers. The Supervisors agreed to make no changes in the tentative General Fund estimates at this time.

Chairman Hittle said the Supervisors wish to remind Township residents that it is illegal to deposit leaves into their ditches along the roads without burning the leaves and removing any remaining debris. It is also illegal to push/rake leaves onto any public roads in the Township.

Chairman Hittle said that the Township maintenance men will be posting the snow stakes to guide them when snow plowing and request that residents leave them in the ground.

In addition, the Supervisors remind residents that it is illegal to push snow from driveways onto or through Township roads. This includes the berm area. In addition to being illegal, an accident caused by the practice could result in a lawsuit against the property owner. Residents are urged to push snow to their side yards or to the rear of their driveways.

Chairman Hittle noted that the Township Business Offices and the Tax Office will be closed on Thursday and Friday, November 25<sup>th</sup> and 26<sup>th</sup> for the Thanksgiving Holiday.

Chairman Hittle noted that the Supervisors need to officially approve the participation of the Hempfield Township Volunteer Fire Department in several upcoming activities. They are: November 4 – Training/cfrsa meeting; November 6- Harvest Fest Bethel Life Church; November 15 – Directors Meeting and Membership Meeting; November 18 – Training; November 23-County Fire Chiefs Meeting. A motion was made by Supervisor Geisel to approve the activities as mentioned above. The motion was duly seconded by Supervisor Hittle and unanimously approved by Chairman Hittle. Motion carried.

Next on the Agenda is the viewing of reports of the various Township departments for the month of October. The police report for the month of October was first presented. The men worked 704 man hours and traveled 4,900 miles. They issued 11 traffic citations, and 3 non-traffic citations. There were 13 accidents with 3 injuries. There were 79 criminal-related incidents, 466 service incidents and 39 police information.

No Fire Report for the month of October, 2021 and no zoning permits issued during the month of October, 2021.

Maintenance Report for the month of October: Cleaned ditches along Keystone Road; Hauled sweepings from Township Roads; Repaired sewer line at Thiel College; Painted Railroad Crossing Signs on Township Roads; Filled sink hole on Gruber Road; Worked on Massey Ferguson Tractor; Took down parking lot lighting pole in Township Parking Lot; Replaced old lighting in Township Parking Lot with new LED lighting; Swept Township Roads after summer maintenance project/seal coating work; Greased John Deere Loader/Backhoe; Serviced HTPD Unit#1; Worked with Robinson Pipe on

HTMA maintenance project and 2 slip lining spot repairs; Washed HTPD vehicles numerous times; Mowed and mulched leaves at Park; Changed oil in Toro Mower; Fixed ditch washout along Cedar Drive; Cleaned outhouses at Park; Cleaned pavilions at Park; Cleaned ditches along Hamburg Road; Mixed Salt/Anti-Skid; Piled Anti-Skid from deliveries; Cleaned off catch basins; Maintenance and installations of Salt spreaders; Took 99 International for inspection; Working on transmission on 99 Ford Dump Truck; Took 99 Ford Dump Truck for inspection; Installed new auger on Smith Tailgate Salt Spreader on 99 International Truck; Working with Micsky Excavation on installation of new sewer line for home along Mercer Road; Mowed locals during month of October; Starting to close and winterize Hempfield Park.

Chairman Hittle opened the miscellaneous portion of the meeting. There were no comments.

Chairman Hittle said that prior to adjournment, he would entertain a motion that checks be issued in payment of all utility bills, and that all other bills be checked and upon approval, be paid. Supervisor Geisel made the motion and it was duly seconded by Supervisor Hittle. It was unanimously approved by Chairman Hittle. Motion carried.

There being no further business, Supervisor Hittle made a motion to adjourn. Supervisor Geisel duly seconded the motion and it was unanimously approved by Chairman Hittle. Motion carried.

Chairman Hittle declared the Meeting adjourned.

---

Todd P. Hittle, Township Secretary

HEMPFIELD TOWNSHIP  
MERCER COUNTY, PENNSYLVANIA

**RESOLUTION NO. R11-2021**

WHEREAS, THE HEMPFIELD TOWNSHIP SUPERVISORS have determined that some of the monies appropriated under various General Fund accounts in the Annual Budget for 2021 are in excess of actual and anticipated expenditures, and

WHEREAS, the Supervisors have further determined that General Fund accounts in the 2021 Budget are in need of new and/or additional appropriations to meet the needs and anticipated requirements of the Township for the remainder of 2021, and

WHEREAS, the excess monies appropriated and not now needed under some

accounts can be transferred to meet the additional appropriations needed in other accounts without increasing the total General Fund expenditures budgeted for 2021,

NOW, THEREFORE, BE IT RESOLVED BY THE HEMPFIELD TOWNSHIP BOARD OF SUPERVISORS, MERCER COUNTY, PENNSYLVANIA, AND IT IS HEREBY RESOLVED by authority of the same, that the following General Fund expenditure transfers be made in the Budget for 2021:

1. That the sum of \$2,000.00 be transferred from Account No.411.150 to Account No. 411.300.
2. That the sum of \$15,000.00 be transferred from Account No. 438.450 to Account No. 413.130.

**GENERAL FUND:**

Aqua Filer Fresh.....	\$ 59.05
Busy Beaver.....	\$ 102.33
BSFCU.....	\$ 166.77
BSFCU.....	\$ 573.75
Cintas.....	\$ 94.48
Companion Life.....	\$ 365.44
David A. Geisel.....	\$ 68.80
Penn Power Co.....	\$ 170.55
Environmental Service Labs.....	\$ 43.59
Gary E. Hittle.....	\$ 68.80
Greenville Water Co.....	\$ 70.76
Hittle Auto Supply.....	\$ 784.00
Bunzl Distribution.....	\$ 165.77
Kelly Hittle.....	\$ 160.00
Mercer County Bar Association.....	\$ 43.75
Mary Lentz.....	\$ 120.00
Reeves Info.Tech.....	\$ 245.00
RN Goss Gas Products.....	\$ 33.37
Roger R Shaffer.....	\$ 750.00
Swingles Automotive.....	\$ 90.00
Tri-County Industries.....	\$ 143.11
Verizon Wireless.....	\$ 242.60
Steven R Vosler.....	\$ 1,375.00
Wal-Mart.....	\$ 33.59

**STATE FUND:**

Penn Power.....	\$ 2,040.32
Hittle Auto Supply.....	\$ 135.54
BSFCU.....	\$ 252.25
Quality Truck Body & Equipment.....	\$ 933.00
Bruce & Merrilees.....	\$ 950.00
Flynn's Commercial Tire.....	\$ 640.00